

Subject: **Regular Attendance And Participation For District Commissioners, Joint District Commissioners**

Policy NO: MW4010

Effective Date: **March 1, 1998**

Revised Date: November 4, 2000

**Revised Date: October 23, 2005**

**I. Philosophy**

In order to provide the guidelines necessary to define a regular attendance and participation as it relates to District Commissioners and Joint District Commissioners in various Regional functions and activities, the Regional Council endorses the following policy.

**II. Policy Statement**

The policy of the Regional Council is that the Midwest Region will establish criteria for defining attendance and participation as it relates to District Commissioners and Joint District Commissioners.

**III. Amplifying Instructions & Guidelines**

- A. District Commissioners and/or Joint District Commissioners are expected to attend or send a delegate to any meeting of the Regional Council.
- B. District Commissioners and/or Joint District Commissioners are expected to attend or send a delegate to Quiz and rallies.
- C. District Commissioners and/or Joint District Commissioners are expected to attend or send a delegate to any regional or national testing at which members from their club are testing.
- D. District Commissioners and /or Joint District Commissioners are strongly encouraged to attend or send a delegate to the USPC Annual meeting.
- E. District Commissioners and/or Joint District Commissioners are expected ensure that their clubs meet the criteria as an active club as defined in Attachment A.
- F. The Regional Supervisor may remove a District Commissioner or Joint District Commissioner from office with or without cause with the advance consent of the VP Regional Administration (National Bylaws 8.7(d)).

**IV. Delegation Of Authority**

The Regional Supervisor shall have the overall responsibility for enforcing this policy.

**V. Enactment**

Established: Joy E. Poling  
Regional Supervisor  
Sheri Sichter, Rs

Date: 3/1/98  
Revised Date: 11/04/00  
Revised Date: 10/23/05

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**VI. ATTACHMENT A TO POLICY MW4010 (revised June, 1999)**

Member clubs are required to meet the following to remain in active status in the Region.

1. Submit regional dues, minutes of sponsors meeting, treasurer's report, list of PC members, sponsors and officers, and any other requested information to the RS each year by the deadline established by the RS.  
November 15, same as USPC National Office deadline, except for Treasurer's report, which is due by February 15.)
2. \*\*\*Submit all national dues and required paperwork to USPC by the deadline established by the national office.
3. Send a representative, with voting privileges, to all Regional Council meetings.
4. Sponsor or co-sponsor or assist with a regional activity at least once a year.
5. Participate in Regional rallies, Quiz, clinics or fund-raisers.
6. Send PCers to Regional activities who are safe and adequately prepared for the activity.
7. Keep the RS informed of club activities by sending newsletters or periodic reports.
8. At the fall Regional Council meeting, submit a summary of activities for the past year and a tentative calendar of events for the coming year.
9. \*\*\*Hold regularly scheduled meeting, both mounted and unmounted.
10. \*\*\*Provide rating opportunities to members at least twice each year.

The treasury of member clubs placed on inactive status will be turned over to the Regional Treasurer and held in a separate account until the club either (1) gains active status or (2) is disbanded. If the club is disbanded, the Regional Supervisor will oversee that all assets are disbursed of in accordance with National USPC Bylaws (6.2).

(\*\*\*National requirements for an active club)